**Attendance**

Jordan – present

Kayleigh – present

Kaan – absent (was briefly present online)

**Agenda Items**

1. Write up slideshow
2. Finish up CSS so that HTML can then be complete
3. Write up individual ethics/reflection component
4. Complete choices (got pushed due to issues stated in last minutes)

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Items** | **Owner(s)** | **Deadline** | **Status** |
| 1 | ALL | 27/05/22 | In Progress |
| 2 | Jordan Daubney | 29/05/2022 | Complete |
| 3 | EVERYONE | 29/05/22 | In Progress |
| 4 | Kayleigh Teresa Roffe | 29/05/22 | In Progress |